

Mrs. Elliott's Classroom Procedures
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Student Name: _____ Block: _____

- Each student should come to class prepared and on time. This means you should have your books, notebook, pencil, and paper. Being “on time” for class means in your seat ready to work when the bell rings or the time designated for the class to start. Pencils should be sharpened before class begins. Any other supplies should be obtained before class begins as well.
- Every day there will be an assignment on the smart board (or a handout) to be completed during the first five to ten minutes of class. This is called our “Daily Warm Up” (DWU). There should be a section in the student’s notebook labeled Daily Warm Up. Each assignment **MUST** be dated and the question **MUST** be copied completely along with the correct answer. There will also be an unannounced DWU quiz given periodically. If you are absent, it is your responsibility to obtain the DWU from one of your classmates as soon as you return.
- If you are absent, you will have three days to make up any missed assignments. If you fail to do so, you will receive a zero for those assignments. **OTHERWISE, I WILL NOT ACCEPT ANY LATE WORK!!!!** All grades must be posted to our grading system weekly. Therefore, it is imperative that you turn your assignments in on time. This will allow parents to keep track of their child’s grade as well as allow teachers to monitor student progress to determine if intervention, such as tutoring, is needed.
- Students are not allowed to get out of seats during classroom instructional time without permission. This will distract other students. Trash is to be thrown away at the end of class.
- Book bags are allowed in the classroom; however, they are to be kept under the desk and they must be clear or mesh.
- Students will be assigned a planner in which they can record homework assignments and other important dates. It will also serve as a hall pass.
- Students will have access to a graphing calculator (TI-83 plus or TI-84) to use during class. They are to report any damage to the calculator prior to use.