

# Request For Student Absence For A Valid Educational Opportunity

**STUDENT:** \_\_\_\_\_

**PARENT(S):** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**TEACHER:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_

**DATE OF REQUEST:** \_\_\_\_\_

**DATE(S) OF ABSENCE(S) FROM SCHOOL:** \_\_\_\_\_

Prior approval is requested from the principal or principal's designee for temporary absence to take advantage of valid educational opportunity.

I'm aware that this will be coded as an excused absence on my child's attendance record.

Please list proposed Educational Objective(s):

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The principal will provide the student with written approval to be temporarily absent from school to take advantage of a valid educational opportunity.

**PRINCIPAL'S APPROVAL FOR EDUCATIONAL LEAVE:** \_\_\_\_\_

**NOTE:** The student will provide a written and/or oral report covering the objective(s) of the approved educational opportunity within five school days upon the student's return to school.